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2.0 Board Authority and Responsibilities

2.000 Legal Status of the Board

The Board represents the Company of the International School of Tanganyika, owned by the members of the Company. Membership of the Company is limited to parents or legal guardians of any child formally admitted to the school and members of the Faculty employed by the school

The business of the Company shall be managed by the Board itself or through a Director. The Board shall have power to make such rules and regulations for the management of the business and property of the Company as they shall think proper and shall carry on the business of the Company in such manner, as they may think most expedient.

DATE OF ADOPTION: February 06, 2020

2.001 Board Member Authority and Indemnity

Authority

The Board shall serve as the governing body of the School. As such, the Board exercises authority only as a collective group and only through action at a duly convened, official meeting. Individual Board members have no authority to act in the name of the Board or School except in Board meetings or as a result of specific instructions by the Board. The Board shall not be bound in any way by any action taken or statement made by any individual Board member, except when such action taken or statement made is at a duly convened, official meeting, or as a result of specific instructions by the Board.

Furthermore, any written communication from a Board member or any individual or group acting on behalf of the Board, to the staff, parents, or other organisations, shall require prior approval of the Board. Until the full Board decides on an issue, not even the Chair can speak for the Board. However, Board members have the authority to communicate explicitly stated Board decisions as per the approved Code of Conduct.

Indemnity

Board members are indemnified by the Company against all losses and liabilities incurred by them in the execution of their duties except in the case of willful default, neglect or illegal activity. The Director shall ensure that all relevant insurances are comprehensive and up to date at the expense of the School. All insurable risks shall be considered and covered adequately.

DATE OF ADOPTION: February 06, 2020

2.002 Powers and Duties of the Board

The Board has all the powers necessary for managing, directing and supervising the management, the business and affairs of the School. Although the Articles of Association allow the Board to manage the business of the Company by itself, the Board shall delegate the responsibility for the day-to-day management, operation and administration of the School and the implementation of approved policies and programs to the Director. Board members must act honestly and in good faith and in what they believe to be the best interests of the School. In the performance of their functions Board members are to have regard to the interests of the parents and the employees of the School.

Through the Annual General Meeting or through a correctly constituted Extra-Ordinary General Meeting, the Company members have the highest authority in the School. Correctly notified Special Resolutions passed at this meeting are binding on the Board, as long as they do not require actions that would be illegal or would be contrary to the Articles of Association of the School or the governance duties of the Board.

Board roles and responsibilities include, among others:

- Policy making
- Appointment of the Director
- Strategic planning
- Finance

- Facilities
- Educational Outcomes
- Personnel
- Annual General Meeting
- Communication of Board activities
- Other Board powers and duties
- Limitation of power

DATE OF ADOPTION: February 06, 2020

2.003 Individual Board Member Responsibilities

In addition to the specific powers and duties defined for the Board, each Board member shall have the responsibility to:

- 1 Actively support and promote the School's Mission, Vision, Values and Strategic goals;
- 2 Support Board decisions and respect Board confidentiality, including the identity of contributors to Board discussions or the votes of individual Board members;
- 3 Attend all Regular and Special meetings of the Board to the maximum extent possible, remain until the end of the meetings, come well-prepared and participate fully in all matters;
- 4 Serve on at least two Board Committees or Working Groups/Task Forces and attend its Committee meetings or Working Group/Task Forces meetings to the maximum extent possible;
- 5 Remain familiar with School policies, adhere to them and be prepared to explain and defend them;
- 6 Refer concerned community members to the most appropriate level in accordance with School policy; refrain from responding to the situation individually; and bring significant concerns to the attention of the Chair for his/her consideration; and
- 7 Endeavour to attend School events and functions.

DATE OF ADOPTION: February 06, 2020

2.004 Board Member Code of Conduct and Ethics

In accordance with the Companies Act, Board members must act honestly and in good faith and in what the Board member believes to be the best interests of the School. In the performance of their functions Board members are to have regard to the interests of parents and Faculty members of the School.

The Board expects its individual members to adhere to the highest ethical standards in their dealings with the School Community, and to carry out their duties in a fair and impartial manner.

The Board commits itself and its members to ethical, business-like and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members.

The Board shall establish a Code of Conduct and Ethics Form which includes individual responsibilities of Board members and which is to be agreed upon and signed by all members of the Board at the beginning of their Term of Office or at the Orientation Seminar, whichever comes first, and adhered to throughout their service on the Board.

Any evidence or allegations of non-compliance with the code of conduct and ethics by a Board member should be brought to the attention of the Chair of the Board, who will determine whether or not the Board member has not been in compliance with the code of conduct and ethics. The Chair shall decide which procedure is appropriate.

DATE OF ADOPTION: February 06, 2020

2.005 Board Member Conflict of Interest

Board members must at all times act in the best interests of the School and therefore shall avoid a situation to arise where the interests of the School conflict with their own personal or business interests.

A conflict of interest arises when a Board member, a member of his/her immediate family or any connected person is in any way, whether directly or indirectly, interested in any company, firm or organisation which presently has business dealings with the School, which might reasonably be expected to have business dealings with the School in the coming year, or which has objectives or activities similar to those of the School. A conflict of interest also arises when a Board member, a member of his/her immediate family or any connected person has accepted gifts, gratuities, money, commissions, lodging, dining, entertainment or other favours from any party in respect or in relation to any dealings with the School, or when a Board member, a member of his/her immediate family or any connected person has any other interest, role or relationship which might reasonably be expected to create an impression or suspicion among the public of a conflict of interest.

DATE OF ADOPTION: February 06, 2020

2.006 Board Member Compensation and Expenses

Members of the Board shall serve without compensation. When authorised to conduct business on behalf of the Board, a Board member may be reimbursed for actual expenses incurred when so authorised by the Board. Requests for reimbursement shall be submitted to the Director, and shall be supported by receipts as required by the School's business office.

DATE OF ADOPTION: February 06, 2020

2.007 Board–Director Relationship

A harmonious and effective working relationship between the Board and the Director is vital for the success of the School. The relationship between the Board and the Director revolves around the distinction between governance and management, policy and administration.

As the governing body of the School, the role of the Board is mainly strategic: the Board sets strategic goals, policies and priorities; selects a CEO; approves and reviews budgets; monitors implementation of strategic goals and administration of policy; ensures that members of the Company have opportunities to participate and be heard; and ensures that the organisation is legal, accountable and financially stable.

The Director is the Chief Executive Officer of the School. The Board delegates its executive authority to the Director to provide freedom for the Director to manage the School within the Board's policy framework. The Director shall have charge of the day-to-day management of the School and shall exercise general supervision over and be accountable for all operational functions of the School, including matters relating to education, administration, finance, operations and management. The Director may delegate a part of his/her authorities to other members of the School Leadership and the Professional Management, but ultimately the Director is accountable to the Board.

To maintain and strengthen the relationship, the Board shall:

- Strive to have adequate policies in place to guide the Director;
- Give the Director full administrative authority for carrying out his/her professional duties, and hold the Director accountable for results;
- Hold the Director accountable for the implementation of the Board's policies, execution of the Board's decisions, operation of the School, and keeping the Board informed about School operations and issues;
- Include the Director in all meetings of the Board, except meetings pertaining to his/her own performance, meetings in which the Board elects its Officers, and except in instances where the Board deems there is a conflict of interest;
- Refer concerned community members to the most appropriate level in accordance with School policy; refrain from responding to the situation individually; and bring significant concerns to the attention of the Chair for his/her consideration;
- Review, on an annual basis, the Director's performance and provide constructive feedback;
- Keep the Director aware of concerns in the School Community about the performance of the Director, whilst proactively protecting the Director from criticism.

The Director, in turn, is expected to:

- Contribute to the Board discussion so as to reach sound judgments in establishing policy, and subsequently ensure that regulations in support of those policies are established and implemented;
- Place before the Board, in a timely, accurate, and understandable fashion, all relevant facts, information and reports necessary to keep the Board informed about situations or business at hand.
- Maintain open communication with the Board in all legal matters, including, but not limited to, health, safety and security, employment, dismissal and non-renewal of faculty contracts;
- Be supportive of all Board decisions, even those with which the Director personally does not agree;
- Keep the Board aware of concerns in the School Community about the performance of the Board, whilst proactively protecting the Board from criticism.

It shall be a practice of the Board to devote all or part of Board Meeting at least annually, to the discussion of the overall relationship between the Board and the Director.

DATE OF ADOPTION: February 06, 2020

2.008 Board Evaluation

The Board shall conduct an annual self-evaluation to monitor its own performance and the performance of the Chair and Board committees.

DATE OF ADOPTION: February 06, 2020

2.1 Board Membership

2.100 Membership of the Board

Elected Board members

Only parents and legal guardians of a child formally admitted to the School shall be eligible to be elected Board members. IST employees and their spouses are not eligible to be elected Board members.

Board members shall not serve simultaneously as committee members of the Parent Network.

The Board recognizes the desirability of having diversity in its membership.

Interim Board members

When a vacancy occurs on the Board between formal elections, the Board may appoint an Interim Board member. The interim Board member must fulfil all criteria for Board membership and shall step down at the next following Annual General Meeting. If the person is eligible for nomination, s/he may stand for election at the Annual General Meeting.

The Board shall decide on the appointment by majority vote.

Interim Board members shall have the same rights and responsibilities as elected Board members, except for the term of office.

Appointed Board members

Up to two Appointed Board members may serve on the Board at the same time, and are appointed by a 2/3 majority of the entire voting Board. Appointed Board members will usually be Tanzanian residents whose long business, governance or IST experience at a senior level will enhance Board proceedings. Appointed Members must uphold the highest ethical and governance standards and are expected to serve at least one full term of three years. Appointed Board members are expected to participate fully in the work of the Board, including by attending Board meetings and voting, are eligible to serve as Board officers and committee conveners. Appointed Board members may not be related to any IST employee or Board member as spouse; parent, spouse of parent, parent of spouse; child, child-in-law; sibling, spouse of sibling, sibling of spouse; niece/nephew, spouse of niece/nephew, niece/nephew of spouse; uncle/aunt, uncle/aunt of spouse; or first cousin, spouse of first cousin, first cousin of spouse; of the employee or Board member

Ex-officio Board member

The School's Director shall be an ex officio member of the Board.

DATE OF ADOPTION: February 06, 2020

2.101 Organisation of the Board**Board composition**

The Board shall consist of a minimum of seven and a maximum of twelve Board members, excluding any appointed Board members. Prior to Board elections, the Board may propose a motion to decide the number of members to be elected, and whether an Appointed Board member is to be added, taking into consideration the needs for the forthcoming year. The Board shall ensure that at least one seat is available for election each year. At most one Appointed Board seat may be filled each year, and at most two Appointed Board members may serve at any one time.

Board Officers

The officers of the Board shall consist of the Chair, Vice-Chair, Secretary and Treasurer. It is anticipated that usually only one Appointed Board member will serve on the Executive Committee at any one time.

Committees and Working Groups

The Board may establish committees and working groups as may be necessary for the conduct of the Board's business. Committees and working groups exist to minimize the need to involve the full Board in lengthy discussions of issues at a preliminary stage. Committees do not take decisions but make recommendations to the full Board.

DATE OF ADOPTION: February 06, 2020

2.102 Nomination to the Board**Term of office**

All Board members shall serve for a three year term of office. After retirement Board members can serve for a second three year term of office, provided they meet the eligibility criteria. Board members who retire after two terms of office shall not be eligible to serve a further term until the following school year after their retirement.

Nomination guidelines and procedures are stipulated in the Board Governance Handbook.

DATE OF ADOPTION: February 06, 2020

2.103 Election to the Board**Election procedure**

Annual elections for open Board seats will be held under the direction of the Board Chair and conducted by the Governance Committee or their designated working group. Procedures for elections, and assumption of office, are established in the Articles of Association and summarized in the Board Governance Handbook.

Official record

An official record of votes cast for Board candidates will be kept on file. Those persons selected to count votes must sign the tally sheet. The new Board members are announced at the AGM and in the next School newsletter.

DATE OF ADOPTION: February 06, 2020

2.104 Board Officers

Election to Office

The Board shall elect from their own number a Chair, Vice-Chair, Treasurer and Secretary to serve as Officers of the Board.

Procedures for elections of Board Officers are stipulated in the Board Governance Handbook.

Term of office

All Officers and Convenors take office following the Board Meeting in which they were elected. All officers shall hold office for a term of one year or until their successors shall be elected. All officers shall be eligible for re-election.

DATE OF ADOPTION: February 06, 2020

2.105 Orientation and Development of Board members

Orientation Seminar

At the end of the school year the Board shall provide an Orientation Seminar for new Board members. The program shall as a minimum include an introduction on School and Board organisation, Board powers and duties, policy making, strategy planning, financial matters and accreditation. Each year at the Orientation Seminar all Board members shall adopt and sign the Board Member's Code of Conduct and Ethics.

Procedures for the Orientation and Development of Board Members are stipulated in the Board Governance Handbook.

DATE OF ADOPTION: February 06, 2020

2.106 Vacancy or Resignation of Board Members

A Board member is expected to serve his/her full term of office, i.e. three years. It is recognised, however, that circumstances or transfers may make it necessary for a member to resign before his/her term expires, either mid-year (resignation) or at the end of a school year (discontinuation, when a Board member does not wish to continue as a Board member at the end of a school year, although his/her term is not completed).

DATE OF ADOPTION: February 06, 2020

2.107 Removal of Board Members

The Board recognises that all of its members serve on a voluntary basis. Over the period of service, Board members may experience profound changes in the time they have available for Board duties. However, the workload of the Board must be shared among its members and the inability of a member to actively participate will unduly restrict the Board in its function.

Consequently, Board members may resign and provision exists for the removal of Board members not able to actively participate in Board functions. Board members may also be removed from their positions if they have acted in a manner detrimental to the welfare of the School. Procedures for the removal of Board Members are stipulated in the Board Governance Handbook.

DATE OF ADOPTION: February 06, 2020

2.2 Board Positions and Committees

2.200 Duties of Board Officers

Officers shall be assigned the duties listed in the Board Governance Handbook.

DATE OF ADOPTION: February 06, 2020

2.201 Board Committees

The Board recognises that many issues it deals with require detailed study and that sufficient time is not available for this review through Regular or Special Board Meetings. The Board may, therefore, establish various standing committees to study a regular category of subjects and working groups for special subjects, to avoid involving the full Board in lengthy discussions of issues at a preliminary stage.

Board committees do not take decisions but provide information and recommendations to the full Board. The Board may either accept or reject such recommendations or send them back to the committee for further consideration. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.

Committees

Committees are established by the Board at the beginning of the school year with the intention that they will function throughout the year. The Board shall annually review its committees to ensure their continued usefulness to the Board and to the School. There shall be, as a minimum, committees focusing on finance, governance and strategic planning. Each committee shall have a mandate, approved by the Board, defining which issues the committee may deal with and which actions it is allowed to take.

Working Groups

Working groups are ad hoc task forces that may be established by the Board when there is a specific function to be performed or a specific issue to be studied. At the time of appointment, the specific assignment, parameters and required date for completion of the task shall be given to the working group in writing. Upon completion of its assignment, the working group shall submit its findings and recommendations to the Board. The Board retains the right to accept, adopt or reject working group's recommendations. Upon completion of its assignment, each working group shall be dissolved promptly.

Mandates, expectations, and guidelines for the structure and functioning of Committees and Working Groups are provided in the Board Governance Handbook.

DATE OF ADOPTION: February 06, 2020

2.3 Board Protocols

2.300 Board Meetings

The Board shall meet a minimum of six times during the school year. Members of the Board are expected to attend all Board Meetings in person.

The Board Chair shall preside over Board meetings, or in his/her absence, the Vice-Chair. In the absence of both the Chair and the Vice-Chair, the Secretary shall call the meeting to order and conduct the election of a chair pro-term.

Protocols for setting the Agenda, announcing the meeting, and recording minutes are stipulated in the Board Governance Handbook

DATE OF ADOPTION: February 06, 2020

2.301 Quorum

Half of the total voting members of the Board shall constitute a quorum for the transaction of business. The only action that may be taken if fewer members are present is the action to adjourn.

DATE OF ADOPTION: February 06, 2020

2.302 Board Decision-making

Decisions of the Board shall be made by simple majority of the quorum present. The voting method shall be by a show of hands. Each voting Board member, excluding the Chair or Acting Chair, shall have one vote. In case of an equality of votes, the Chair shall have a second or casting vote. There shall be no voting by proxy or by mail-in votes.

Recording of decisions

All decisions taken by the Board shall be recorded in the minutes, including the names of the mover and seconder of each motion. Matters disposed of shall also be recorded. The identity of contributors to decisions will remain confidential. All Board members shall support Board decisions, even if they do not agree with the decision made. Therefore, no Board member shall have the right to have his/her dissent recorded in the minutes.

DATE OF ADOPTION: February 06, 2020

2.4 Board Communication

2.400 Board Communication

The Board is committed to open, effective and inclusive internal communication. Therefore, the Board shall aim to create an atmosphere wherein everyone's ideas and opinions are valued

The Director is the official spokesperson for the School, and the Board Chair is the official spokesperson for the Board. When speaking in an official capacity, it is both the Director and the Board Chair's responsibility to represent only the Board's approved policies, consensus, decisions and actions.

Individual Board members are not authorised to discuss School or Board issues with the media/press or with outside organisations without prior authorisation from the Director and/or the Board.

DATE OF ADOPTION: February 06, 2020

2.401 Board Open Forums

Three times annually the Board shall organise a Board Open Forum. The purpose of these forums is to engage with the community on governance issues and to keep community members informed of the work of the Board. All members of the School Community can attend Open Forums.

Faculty/Parent Liaisons

The Faculty and Parent representatives function as liaisons between the Board and their respective constituencies. Liaisons are expected to attend Open Forums held throughout the year.

DATE OF ADOPTION: February 06, 2020

2.402 Board Interaction with the Community

Information to the community

The Board recognizes the importance of open communication with the Company members. The Director shall be responsible for keeping the School Community informed of Board decisions. The Director shall also ensure that relevant Board documents are available to the School Community. The Memorandum and Articles of Association, Board meeting summaries, the School Policy Manual and the Parent Handbooks shall be kept on file at the libraries of the School where they are available for inspection by Company members.

Individual Board member interaction with the Community

In communication with the School Community, all Board members must refrain from expressing personal opinions on Board issues and individual judgments on other Board members, Director or Staff performance. All Board members shall at all times uphold the integrity and unity of the Board. However, Board members have the authority to communicate explicitly stated Board decisions as per the approved Code of Conduct.

Board members shall refer concerned community members to the most appropriate level in accordance with School policy, and shall refrain from responding to the situation individually. Significant concerns may be brought to the attention of the Chair for his/her consideration.

Correspondence with the Community

Written communication with the School Community on Board related issues is the responsibility of the Board Chair or his delegate. All correspondence addressed to the Chair or to the Board, individually or collectively, shall be shared with the entire Board prior to the next Regular Board Meeting. If the issue requires administrative attention, it shall be referred to the Director. The Chair shall always send a letter of acknowledgement of receipt to the correspondent.

DATE OF ADOPTION: February 06, 2020

2.403 Board Interaction with Faculty

The Director conducts the School's operations and administration on behalf of the Board, so all authority and accountability of staff, as far as the Board is concerned, is considered the responsibility of the Director. Accordingly, the Board or individual Board members shall never give instructions to persons who report directly or indirectly to the Director, and the Board shall refrain from evaluating, either formally or informally, any staff other than the Director.

Notwithstanding the foregoing, each Board member may interact with the School on behalf of their own children as any parent is entitled and encouraged to do. It is understood, however, that the Board member is acting only as a parent in these cases. If necessary the Board member should make this explicitly clear. At all times Board members shall avoid acting on privileged information to which a parent normally would not have access.

It is the responsibility of the Director to educate the Faculty on the governance role of the Board.

DATE OF ADOPTION: February 06, 2020

2.5 School Policy

2.500 School Policies

The Board shall have clearly formulated, up-to-date, comprehensive written policies for both School and governance operations. The policies will be maintained in a manual entitled "International School of Tanganyika | School Policy Manual". The School Policy Manual is the institutionalisation of the instructions of the Board to the Management of the School as to how the Board wishes the School to be operated. The School Policy Manual forms a legal basis for Board and administrative actions.

The policies developed by the Board and the regulations developed to implement policy, are designed to bring consistency and clarity to School operations, to provide continuity and stability, and to achieve an effective and efficient school system. All the School Community shall abide by them.

Adoption of new policies or changing existing policies is solely the responsibility of the Board. The Director shall be responsible for the implementation of the policies established by the Board and shall issue management rules and regulations in line with School policies as may be necessary to this end.

The Director shall be responsible for ensuring that all members of the School Community, including Board members, School Staff, parents and students, understand and abide by the policies and regulations of the School.

The Director shall ensure that the school community is informed of new or revised policies

The School Policy Manual shall be available electronically to any member of the School Community.

DATE OF ADOPTION: February 06, 2020

2.501 Proposals for Policy

Proposals for new policies or revisions of current policies may be made in writing by anyone within the School Community, either as an individual or on behalf of a group, including a student, a parent, a member of the school staff, a member of the Board or the Director. Action on such proposals, whatever their source, is taken finally by the Board in accordance with School policy and the Articles of Association.

DATE OF ADOPTION: February 06, 2020

2.502 Principles of Policy Development

Alignment with Tanzanian law

All School policies shall conform to the laws of Tanzania. Questions concerning the legality of any policy shall be addressed to the office of the Director.

Alignment with the Articles of Association

All School policies shall conform to the School's Articles of Association.

Alignment with Vision and Purposes of the School

All School policies shall be in line with the Mission, Vision and Strategic goals of the School.

Alignment with best practice

Policies shall be aligned with best practice for international schools as recognised by accreditation agencies and/or educational advisory bodies. The research process for a new policy or major policy revision shall include a comparative analysis of relevant policies of other international schools.

Procedure for development and adoption of policy

The Board shall publish a procedure for the development and adoption of policy. Adoption, deletion, or amendment of a policy shall require consultation with the Director and the members of the Company. Policy can be adopted, deleted or amended at a Board Meeting where a quorum of Board members are present, by a majority vote. Amendments to policy that do not have consequences for any school operation, e.g. adjustments in numbering, order, titles of positions, spelling et cetera, do not require community consultation.

Consistency

The Board shall ensure that new and revised policies are not in contradiction with other policies. Therefore the research process for a new, amended or revised policy shall include:

- the level of compliance with existing policies and/or procedures,
- whether any related policies need to be revised or rescinded.

Wording

Policies shall be written in clear, concise, simple language. Insofar as possible, each policy statement shall be limited to one subject. Information that goes out of date quickly shall not be included.

Codification of policies

Prior to enactment, all policy proposals shall be titled and coded as appropriate to subject and in conformance with the codification system used in the School Policy Manual.

DATE OF ADOPTION: February 06, 2020

2.503 Policy Review

In an effort to keep its written policies up-to-date so that they may be used consistently as a basis for Board action and administrative decisions, the Board shall review its policies on a regular basis, every 3–5 years. The Director is charged with bringing to the Board's attention any policies that are out of date or for any other reason appear to need revision. The Board directs the Director to recall all policy and regulation manuals once a year for administrative updating.

DATE OF ADOPTION: February 06, 2020

2.504 Administration in Absence of Policy

In the absence of policy on an issue, the Director may make a decision based on his/her professional experience and previous Board decisions. In dealing with significant policy issues the Director shall refer the matter to the Chair to be placed on the agenda of the next Board Meeting so a policy can be developed according to Board-established procedure for policy development.

DATE OF ADOPTION: February 06, 2020

2.505 Suspension of Policies

In exceptional circumstances the Board shall have the right to add to, delete, amend, or to temporarily suspend any policy by a majority vote of Board members present at any Board Meeting. The additions, deletions or amendments take effect with adoption and supersede all previous policies.

DATE OF ADOPTION: February 06, 2020

2.506 Evaluation of Policy Execution

To ensure that there is compliance with School policy, The Board shall take such steps as may be necessary to review the implementation of School Policy. These steps may include, but are not limited to, the commission or conduct of regular external or internal audits and reviews of procedures related to policy. The findings of such audits or reviews shall be presented to the Board for consideration.

DATE OF ADOPTION: February 06, 2020

2.507 Administrative Regulations**Development of administrative regulations**

The Board delegates to the Director the authority and responsibility to formulate administrative rules, regulations and procedures to implement School policies and decisions. The administrative regulations must, in every respect, be consistent with the policies adopted by the Board.

The Board shall be provided with copies of all regulations, forms and/or other documents issued by the administration.

Board role in review of regulations

The Board reserves the right to review administrative regulations, procedures and forms at its discretion, to ensure they are consistent with the intent of policies adopted by the Board. The Board shall revise or veto such

regulations only when, in the Board's judgment, they are inconsistent with the policies adopted by the Board or the Vision, Mission and Strategic goals of the School.

Dissemination

Administrative regulations that do not require Board action shall be published in an Administrative Manual and in appropriate handbooks, e.g. Parent, Student and Teacher Handbooks.

DATE OF ADOPTION: February 06, 2020