



APPLICATION FOR ADMISSION, SY 2009-2010

Dear Parents,

This information package contains the forms that you need to apply for admission to IST. Your application will be considered complete and ready for review once **all the information forms, supporting documentation and the application fee** have been received. These forms are available on line as well. A complete application form includes the following items:

- The Application, one for each child.
- The Medical form, one for each child.
- An IST Confidential Reference Form for each child from the most recent school principal. The form is on our web site: one for Elementary applicants and a different one for Secondary applicants.
- For Elementary Students only: Student Development form which is on the web site
- A copy of each parent's passport information page.
- A copy of each child's passport, information page only. For a child without a passport, a copy of the child's birth certificate.
- Four (4) passport size current photos of each child.
- One (1) passport size current photo of each parent for IST ID cards.
- School Records/Transcripts for the current academic year
- Previous School Records/Transcripts/Test Reports for the last three school years, where this applies. If these records are not in English, please provide an official translation.
- Standardized achievement test scores (ITBS, CAT, MAT, SAT, Iowa) as this applies.
- Any psycho educational or special education evaluations/records.
- TB Screening Results (Tine Test) or Current BCG Certificate.
- Non-refundable \$500 Application Fee for each application. (When you accept IST's offer of enrollment, you will pay a \$1,000 Enrollment fee, which is deducted from the first tuition payment).

Final acceptance and admission to IST is based upon a review of all available information. In some cases, a personal interview may be required. It is advisable to carry a copy of the academic records with you when you come to Dar es Salaam just in case your records were delayed in the mail. In some cases we may also want to call your child's previous school to gather additional information. Since some classes and grades fill early, you are urged to complete the application process as soon as possible.

IST can receive applications at any time for SY 2009-10. However, decisions about acceptance for next year will not be made until after May 1st 2009 to allow current students the first chance to re-enroll.

For those enrolling mid year, acceptance decisions are usually made more quickly unless your child/ren are applying for a grade where a wait list exists.

If you have any questions, please contact the Admissions Office (admissions@istafrica.com) or by phone (Elementary - 255 22 215 1817/8, Secondary - 22 2601126/7).